

**REGION 7 MANAGEMENT TEAM  
APPLICATION FORM**

Name: \_\_\_\_\_

Member #: \_\_\_\_\_ Chapter: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

**Sweet Adelines International Membership Data**

**Affiliation:**

1. Total Years of Membership \_\_\_\_\_
2. What year and chapter did you first join? \_\_\_\_\_
3. List other chapter affiliations since that time and reason for transfer  
\_\_\_\_\_  
\_\_\_\_\_

**Service:**

1. Chapter positions held:

- Board member
- Director
- Fundraising
- Marketing
- Membership
- Music Staff

- PR Chair
- President/Team Leader
- Secretary
- Show Chair
- Treasurer
- 

Other: \_\_\_\_\_  
\_\_\_\_\_

2. Regional positions held:

- Competition Coordinator
- Chapter Coordinator
- Class Facilitator
- Coach
- CRC
- Comm/Tech Coordinator
- DMA/Education Coord
- Directors' Coordinator
- Education Staff
- Events Coordinator
- MDR or Mktg/Memb Coord

- MDR/MMC Staff
- Newsletter
- PR Chair
- Regent
- Secretary
- Team Coordinator
- Treasurer/Finance Coord
- Other: \_\_\_\_\_  
\_\_\_\_\_

2. International positions held:

- Arranger
- Committee Chair
- Committee Member
- Faculty
- Judge
- International Board
- Panel Secretary

3. Other contributions: conducting and/or participating in regional education classes, etc.

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**Activity:**

1. How many international conventions have you attended? \_\_\_\_\_ Years: \_\_\_\_\_

2. What internationally funded education events have you attended? (Specify years):

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3. How many regional competitions have you attended: \_\_\_\_\_ in what capacity (competing chorus, hostess chapter, audience, etc.)?

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4. International Program membership:  Arrangers  DCP  
 Faculty  Judging

<b>Educational/Employment Data</b>
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1. List education/training \_\_\_\_\_

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2. Employed:  Yes;  Full Time  Part Time  
 No

Past occupation(s): \_\_\_\_\_

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## Qualifications Profile

Check skills, strengths, or experiences that would be valuable to your region:

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Accounting/bookkeeping<br><input type="checkbox"/> Art Layout<br><input type="checkbox"/> Contract writing<br><input type="checkbox"/> Convention planning<br><input type="checkbox"/> Customer service<br><input type="checkbox"/> Desktop publishing<br><input type="checkbox"/> Emcee<br><input type="checkbox"/> Facilitator<br><input type="checkbox"/> Financial Management<br><input type="checkbox"/> Grant writing<br><input type="checkbox"/> Journalism/Editing<br><input type="checkbox"/> Legal/paralegal<br><input type="checkbox"/> Marketing/Public Relations<br><input type="checkbox"/> Motivational Leader<br><input type="checkbox"/> Negotiator | <input type="checkbox"/> Script Writing<br><input type="checkbox"/> Secretarial<br><input type="checkbox"/> Stage Lighting/Production<br><input type="checkbox"/> Software (please list)<br><hr/><br><hr/><br><input type="checkbox"/> Strategic planning<br><input type="checkbox"/> Team management<br><input type="checkbox"/> Web site – develop/maintain<br><input type="checkbox"/> Other<br><hr/><br><hr/><br><hr/> |
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When asked to volunteer, do you prefer positions (circle one of each):

- |                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Short-term<br><input type="checkbox"/> Working on-site<br><input type="checkbox"/> Well defined<br><input type="checkbox"/> Group work<br><input type="checkbox"/> Product oriented<br><input type="checkbox"/> Chair | <input type="checkbox"/> Long-term<br><input type="checkbox"/> Working at home<br><input type="checkbox"/> Open-ended<br><input type="checkbox"/> Working alone<br><input type="checkbox"/> Concept oriented<br><input type="checkbox"/> Committee member |
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How do you rate yourself? (Check as many as apply to you.)

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| <input type="checkbox"/> Reliable<br><input type="checkbox"/> Trustworthy<br><input type="checkbox"/> Follow through<br><input type="checkbox"/> Meet deadlines<br><input type="checkbox"/> Personable<br><input type="checkbox"/> Understanding<br><input type="checkbox"/> Make decisions easily<br><input type="checkbox"/> Enjoy working with others<br><input type="checkbox"/> Prefer to work alone | <input type="checkbox"/> Detail oriented<br><input type="checkbox"/> Perfectionist<br><input type="checkbox"/> Like paper work<br><input type="checkbox"/> Like solving problems<br><input type="checkbox"/> Listen to both sides<br><input type="checkbox"/> Organized<br><input type="checkbox"/> Consider other's views<br><input type="checkbox"/> Present ideas we |
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Do you usually attend:

- 
- Regional Competition
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- 
- Regional Schools
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- International Competition
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- 
- International Workshops
- 
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- Leadership Workshops
- 
- 
- Planning Sessions

## Regional Activity Positions

Below is an alphabetical list of Region 7 volunteer positions currently functioning in the Region. Please read the list carefully and list your preferences 1-10 (1 = highest preference).

Arrangers Program Coordinator
Bylaws & Rules
Choreography Staff
Competition Coordinator (Intl Appointment)
Database coordinator
Competition Steering Committee
Chair Regional Convention CRC
Director Certification Program Coordinator
Education Faculty/Staff (administrative or musical)
Equipment Technician
Finance Planning Team
Lending Resource Librarian
Membership Development
Public Relations
Quartet Promotion
Regional newsletter
Web site maintenance
Facilities Liaison (competition site)
Housing Chair
Historian
Marketing
Music Librarian
Nominating Committee
Regional Events Assistant
Regional Sales
Young Women in Harmony Coordinator

## Regional Management Team Positions

Please rank the following Regional Management Team Coordinator positions you are interested in holding 1- 3 (1 = highest preference).

Chapter Coordinator
Communications Coordinator
Director's Coordinator
Education Coordinator
Events Coordinator
Finance Coordinator
Marketing Coordinator
Membership Coordinator
Team Coordinator

Why do you wish to be considered for the position(s) you indicated?

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**REFERENCES**

If you wish to be considered for a Regional Management Team Coordinator position, please list three references who know you well enough to verify your qualifications.

1. Name \_\_\_\_\_ Phone \_\_\_\_\_  
E-mail \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_
2. Name \_\_\_\_\_ Phone \_\_\_\_\_  
E-mail \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_
3. Name \_\_\_\_\_ Phone \_\_\_\_\_  
E-mail \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_

Please provide a photo of yourself if you are applying for a Regional Management Team coordinator position.

Picture Enclosed

Picture to follow

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Return application to:**

**Alison Crannell, CC #7  
1403 Rapids St.  
Adel, IA 50003  
alison.crannell@gmail.com**