

Midwest Plains Region 7 Presents



**Regional Convention and Competition
Overland Park Convention Center
April 8-10, 2010**



Dear Chorus Presidents, Team Leaders, Directors & Liaisons,

The enclosed packet is everything you'll need to know for the upcoming Region 7 Competition. The information herein is as accurate as can be to this date. Any changes and updates will be sent to you as soon as possible.

Please take the time to read through this packet and familiarize yourself with all the information. Please pass the information along to your chorus competition coordinator and any of your membership that wants it. It will also be available on the Region 7 website. There is a Table of Contents to help you find specific items. If you have any questions or concerns please feel free to contact Sue Peckham or myself and we will be more than happy to assist you in anyway we can.

There are important deadlines that your chorus will need to know and cannot miss. They are outlined herein. This year, we are asking that some of the forms be sent in to us by email. So it is very important that you follow the instructions herein and abide by the deadline dates. Thanks.

Housing will be at Overland Park Sheraton again this year. Please remind your chorus members to be patient regarding check-in on Friday. The ACL & Steering Committee Registration staff will be working as quickly as possible to get the job done, but they cannot work any faster than the hotel. The hotel releases keys as the rooms are cleaned and made available. Only then can rooms be assigned and keys made for us. So please do not expect to get into rooms right at 4pm. Do encourage your members to attend the R.A.M.M. meeting in the OPCC during this time on Friday. This will give them a place to sit and catch up some with friends as we all come together for a great weekend. The Sheraton restaurant will be open for business for individual meals.

Jon Petersen will be our official photographer and the order form can found in this packet. Jaimie Charlton will be our official videographer again this year. A complimentary DVD will be in your score sheet packet. Information for ordering additional copies can be found in the following pages of information.

Hope to see you all at the Afterglow/Show of Champs Saturday night to relax and catch up and have some fun listening to our champs! And taking the opportunity to meet other Region 7 chorus members and make new friends to last a lifetime!

The competition steering committee is looking forward to another great contest in April. Please call or E-mail if there are questions.

See you all in April.

In Harmony,
Vicki Ellis, Competition Coordinator 2010

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Come Fly With Me **Fill Your Space with Music**

Midwest Plains Region 7 Competition Convention dates are **April 8-10**, and once again, we will be housed at the Sheraton Overland Park Hotel, 6100 College Boulevard, Overland Park, KS 66211.

All contest sessions will be held at the **Overland Park Convention Center** and will be easily accessed via the Art Gallery walkway that extends from the hotel through to the Convention Center. Please note that Overland Park has a policy of No Smoking. Not only are the hotel rooms all non-smoking, but the entire convention complex as well.

Registration for the convention will be held in the main lobby of the Sheraton Hotel next to the escalators leading to the lower floor. **The Wamego Dutch Mill Chorus will be the Convention Assistants this year**, manning the registration table, hostessing the choruses and quartets, handling their boutique and assisting where needed. Single Event Tickets can be purchased early with All Event Tickets. They will also be sold at the Overland Park Convention Center outside the Ballroom before each event, NOT at the Registration Table. **Please note: Any event tickets sold on site will be subject to Kansas Sales tax.**

Hotel registration must be made prior to check-in. Packets containing room keys may be picked up at the Registration Desk located in the Lobby of the Sheraton Hotel following the RAMM meeting as the rooms are cleaned and made available and the keys ready. So please be patient and courteous to the regional registration staff. They will work as quickly as possible.

Quartet Competition on Friday evening will begin at 5:00 p.m.

Chorus Competition will begin at 1:00 p.m. on Saturday.

The Overland Park Convention Center NOT THE SHERATON will offer chorus meal options

The Cyber Café at the Convention Center will have sandwiches, salads, soup and drinks available for Friday afternoon and evening during the quartet contest.

HOW TO MAKE YOUR PAYMENTS: Checks due to the Sheraton for rooms and any miscellaneous charges paid when checking out should be made payable to the "Sheraton Overland Park Hotel." All Events Passes should be paid for with a check sent to Donna Keyser and made payable to "Region 7, Sweet Adelines"

If there is an amount leftover after the chapters pay their bills or money is still owed, a refund check will be sent to the chapter or a final bill will be mailed.

QUARTETS are encouraged to arrive at the hotel by Thursday evening, April 8. Their Friday schedule starts with the Quartet Briefing at 9:45 AM. The TRAFFIC PATTERN is scheduled to start at approximately 4:30 p.m. on Friday depending on how many quartets register to compete.

Do **NOT** bring excessive amounts of food or coolers into the hotel. Please **do not PASTE, TAPE, TACK, STAPLE or OTHERWISE ATTACH SIGNS TO WALLS OR DOORS IN THE HOTEL.**

CONVENTION ASSISTANTS: The Wamego Dutch Mill Chorus will be the Convention Assistants this year. If you need any assistance, contact a member of the Wamego Dutch Mill Chorus. They will be assisting the Convention Steering Committee with Room Registration located off the Sheraton Overland Park Hotel lobby at the top of the escalator, helping in the photography room, acting as hostesses to the competitors, filling in anywhere they are needed, and of course, entertaining us with their "Swan Song" as outgoing Regional Champions.

BAZAAR: The bazaar will be located in the Overland Park Convention Center.

Should you need to contact the Wamego Dutch Mill Chorus prior to the competition, please contact the ASSISTANT CHORUS LIAISON:

DONNA KEYSER, Co-ACL
1434 Givens Road
Manhattan, KS 66503
E-Mail: mdtreeh@cox.net

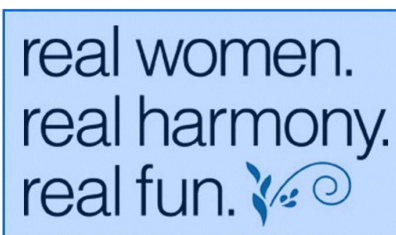
CINDY CARLYON, Co-ACL
12232 Humboldt Creek Rd.
Junction City, KS 66441
E-Mail: ccarlyon@mac.com

All competing quartets and choruses will be assigned a hostess to assist them during the competition on Friday and Saturday. Competitors will be contacted prior to the competition.

Please share the enclosed materials with your chorus members. Everything that is finalized at this time is included in this booklet. If you have any questions after receiving this booklet, please contact **Sue Peckham, Chair of the Regional Convention.**

Have a safe trip to Overland Park and enjoy a wonderful competition weekend.

GOOD LUCK TO YOU ALL!!!!!!



DUE DATES:

*November 15, 2009—Name, mailing address, phone and Email of your chapter contact(s) was due to Sue Peckham. **If your chapter housing contact does not have Email, you must provide an alternate Email contact.** You can snail mail or Email this information to Sue Peckham.

Sweet Adelines Regional Convention April 8 - 10, 2010
Housing, All Events Passes and Meal Due Dates

<u>ITEM</u>	<u>DUE DATE</u>
*Chapter contact information due to Sue Peckham	11/15/09
*Preliminary estimate of the number and type of rooms due to Jill Vanderpool.	1/18/10
*Final room list and quartet information form due to Jill Vanderpool. No payment due.	3/01/10
*All Events Pass order form, name list and full payment due to Donna Keyser.	3/9/10
*No room changes can be made after this date and chapters will be billed based on this final information.	3/22/10
*Tentative meal arrangements must be made with Sherry Anderson, sherrybari@yahoo.com.	3/15/10
*Invoices for rooms and meals will be prepared and emailed to the chapters beginning this date.	3/11/10
*Total payment for rooms is due and must be paid directly to the Sheraton Hotel. Total payment for meals is due and must be paid to the Overland Park Convention Center.	3/23/10
Order of Songs and Song Titles Form due via <u>email</u> to Vicki Ellis, CC	3/25/10
* Sherry Anderson will contact chapters to finalize meal arrangements. Any required billing adjustments will be made later.	3/30/10
*At Checkout –Payment for any miscellaneous charges (e.g. room service, long distance) must be paid to the Sheraton.	

Convention Steering Committee

LINDA SMITH, EVC
5110 NE 44th Street
Kansas City, MO 64117
H: 816-459-8810
C: 816-256-7274
E-Mail: isingbassb4u@yahoo.com

SUE PECKHAM, CRC
708 N Chestnut
Frankfort, KS 66427-1248
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C:
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STACY PATTON, Secretary/Awards
204 Garden Street
Grain Valley, MO 64029
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Wichita, KS 67216
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JILL VANDERPOOL, Housing Co-Chair
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Blue Springs, MO 64015
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1434 Givens Road
Manhattan, KS 66503
H: 785-776-0212
C: 785-556-1162
E-Mail: mdtreeh@cox.net

JOANN KARAFF, Facilities
13209 Donnelly
Grandview, MO 64030
H: (816) 763-7674
C:
E-mail: JoAnnKar42@aol.com

CINDY CARLYON, CO-ACL
12232 Humboldt Creek Rd.
Junction City, KS 66441
H:
C: 785-210-5662
E-Mail: ccarlyon@mac.com

2010 REGIONAL JUDGING PANEL

MIDWEST PLAINS REGION 7 – April 8-9, – OVERLAND PARK, KS

SOUND

Dixie L. Dahlke
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Kirkwood MO 63122
H) 804-301-5111
Email: dixiedahlke@gmail.com

MUSIC/ Panel Chair

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EXPRESSION

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SHOWMANSHIP

Melanie Wroe
9551 SE 43rd St
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PANEL SECRETARY

Joann Colville
1136 N 14th St
Fargo, ND 58102
H: 701-293-3772
joanncolville@gmail.com

SCHEDULE OF EVENTS

Friday, April 9, 2010

10:00 am	Inspection-Panel Chair	Convention Center
10:00 am	Directors view stage	Convention Center
10:00 am	Chorus Mic Testing (<i>by all quartet competitors</i>)	Convention Center
10:30 am	Quartet Briefing (joint information w/Directors)	Convention Center
10:45 am	Quartet Mic Testing	Convention Center
11:00 am	Directors Briefing	Convention Center
10:30-11:15 am	Quartets view stage	Convention Center
11:30-12:00 pm	Club 7 Meeting & BOD	Convention Center
12:00-1:00 pm	Club 7 Rehearsal	Convention Center
3:00-6:00 pm	Registration	Sheraton Hotel
3:00-6:00 pm	Bazaar	Convention Center
3:00-4:00 pm	RAMM Meeting	Convention Center
4:30-5:00 pm	Competition Staff Meeting	Convention Center
4:45 pm	Curtain Call	Convention Center
5:00-10:30 pm**	Quartet Competition	Convention Center
10:30-11:59 pm	Bazaar	Convention Center

Saturday, April 10, 2010

8:00 am-1:00 pm	Bazaar	Convention Center
12:45 pm	Curtain call	Convention Center
1:00-5:00 pm**	Chorus Competition	Convention Center
8:00-11:45 pm	Show of Champion Party	Convention Center
5:00-11:00 pm	Bazaar	Convention Center

** Times may change depending on the number of competitors.

PARTY TIME!!!

Overland Park Convention Center

6000 College Boulevard
Overland Park, KS 66211
www.opconventioncenter.com

Linda Mace, Catering Sales Manager
913.339.3043
913.339.3098(fax)
lmace@opconventioncenter.com

Laural Carlson, Event Manager
913.339.3065
913.339.3098(fax)
lsuminski@opconventioncenter.com

Troy McKenna, Director of Food & Beverage
913.339.3093
913.339.3098(fax)
tmckenna@opconventioncenter.com

FOR YOUR INFORMATION

CONTEST ENTRY DEADLINES: In order to compete in the 2010 Regional Contests, quartets must be registered by **January 15, 2010**. The deadline for receipt of Quartet entry forms at International Headquarters is 60 days prior to contest, **February 8, 2010, entry fee is \$100.00** and receipt of Quartet Late Entry deadline is **February 23, 2010, late fee is \$100.00 plus entry fee. Quartet Competition date is April 9, 2010.**

Chorus Entry Deadline is **February 9, 2010, entry fee is \$150.00**. Chorus Late Entry deadline is **February 24, 2010, late fee is \$100.00 plus entry fee. Chorus Competition date is April 10, 2010.**

Drawing for Order of Appearance will be held 55 days prior to the contest – February 15, 2010.

QUARTETS: A member may sing in only one quartet in the same competition.

DUAL MEMBERSHIP: A dual member may compete with each chorus of which she is a member. Unless the dual member is directing one of the competing choruses, no special consideration will be given for the draw for order of appearance.

COPYRIGHT CLEARANCE: All music must have cleared the copyright process. Failure to use cleared arrangements may result in disqualification. No waivers of this competition rule will be made. International headquarters will be responsible for administering the copyright policies and procedures. Please refer all questions and/or comments to the Director of Music Services Carol Schwartz (1-800-992-7464) for handling. Regional personnel will not be addressing these issues on site.

CHAPTER-AT-LARGE MEMBERS: Chapter-at-Large (CAL) members may form a quartet and compete at Regional Competitions. If a quartet consists of all CAL members, said quartet must pass a performance audition by the Regional Education Coordinator and their Regional Assessment must be current.

CONTESTANT NUMBERING: Contestant numbering starts with one and runs consecutively from the beginning to the end of the competition. Letters are used to designate late entries. Region 7 is anticipating being able to handle the alternate (smaller) riser configuration for 2010. So, those of you who want the smaller risers must indicate this as the Alternate Configuration on the Competition Entry Form, which you send to International. They will have a separate drawing with smaller choruses performing first in the contest and the larger choruses after the risers are enlarged.

ORDERS OF APPEARANCE: As soon the orders of appearance are drawn in the Music Services Department, they are added to the SAI website. This information is also available on voice mail at International Headquarters. They will be emailed to all choruses and quartets. It will also be posted on the Region 7 website: Sweetadelinesregion7.com

WITHDRAWALS: If any contestant needs to withdraw, a **WRITTEN** notice must be received at International Headquarters. A phone call is **NOT** considered official. Please also advise Sue Peckham, CRC and Vicki Ellis, CC in writing. This can be done via email or by U.S. Postal Service.

QUARTETS AND CHORUSES COMPETING FOR EVALUATION ONLY: Evaluation only competitors will continue to perform at the beginning of the competition. The competition assistance chapter competing for evaluation only may elect to perform either first or last. For the benefit of the audience, the emcee will announce along with the introduction if a competitor is performing for evaluation only.

Occasionally competitors request to change from competing for placement to competition for evaluation only after the draw for order of appearance has taken place. In that rare occurrence, the quartet or chorus will perform for evaluation in the order as originally drawn.

VIDEOTAPE EVALUATION: Choruses have the option of evaluation only by videotape in years that they do not compete. Choruses choosing this option will be required to pay the usual competition entry fee. The official panel will evaluate the tapes prior to each regional competition.

This process does not replace the existing competition rule requiring choruses to compete every three years in order to maintain their charters.

DIGITAL VIDEO RECORDING: You will be provided with one (1) FREE copy of your DVD, which will be included with your score sheets. *New policy from International as of 2009:*

COMBINED SOUND CHECK/BRIEFING:

INSPECTION/MIC-TESTING CHORUS: The mic-testing chorus is comprised of all competing quartets. Your participation is of most importance. This sound check begins on Friday morning, April 9 at **9:45 A.M.** We will be singing “How We Sang Today” and will take place in Ballroom C at the Overland Park Convention Center located directly across the walkway from the Hotel Sheraton.

QUARTET BRIEFING AND WALK-THROUGH: All members of each competing quartet, as well as their hostess, are encouraged to attend this briefing which begins immediately after the Friday morning Inspection/Mic-testing in Ballroom C.

DIRECTOR’S BRIEFING: All Presidents and Chorus Directors must attend this briefing with the QUARTET BRIEFING, in Ballroom C on Friday morning. Your briefing will begin immediately following the Quartet Briefing and walk-through. This is projected to be approximately 11:30 AM, but it may start earlier depending if the Inspection/Mic-Testing and Quartet Briefing & walk-through go quickly. Please do not wait until 11:30 AM to show up. It would be nice to go ahead with the Director’s Briefing and be done.

MIC-TESTING FOR QUARTET AND CHORUS CONTESTS: Mic Testing for the Quartet Contest is by invitation only. This non-competing quartet will be expected to be available at the stage inspection conducted by the Panel Chair on Friday morning prior to Quartet/Chorus briefing to establish the sound level needed for the contest. All quartets attending the quartet briefing are asked to take part in the Mic-Testing for the Chorus contest that will be completed prior to the Quartet/Chorus briefing. If you have any questions, please contact Vicki Ellis, CC.

PHOTO SET-UP AND ORDER FORMS: The photographer will be Jon Petersen again this year. Photo order forms are enclosed in this packet.

Chorus photos will be taken in **Leatherwood Ballroom**, lower level of the Sheraton prior to going on stage and will be a part of the traffic pattern. Chorus Order forms and checks will be collected at the Chorus briefing.

Quartet photos will be taken at the Sheraton Hotel. Quartets are to take their order form and check with them for their photo session on Friday night as a part of the traffic pattern.

CHORUS MEMBER BELONGINGS DURING CONTEST -- SHOPPING BAGS...THINK SMALL: We will be using the shopping bags. One bag per row – depending on the size of the chorus. The Steering Committee suggests that each chorus invest in zip-lock sandwich or snack size bags. Each member could write her name on a bag and place her “essentials” in it.

SPECIAL NEEDS: If you have a member who requires special assistance, you will need to make certain that another chorus member, a family member or a friend is available to help. It is also your responsibility to get any chairs or apparatus to the contest and set on the stage as necessary for your time on stage. This is not the responsibility of the Steering Committee. You will need to provide a wheelchair if one is required. Wheelchairs **WILL NOT** be provided by the region, hotel or Convention Center.

AWARDS:

MINIMUM SCORE FOR INTERNATIONALLY SPONSORED AWARDS: Winners of all awards (excluding Most Improved Chorus) must score 400 points or above.

AWARDS: The maximum numbers of overall placements (up to five) are to be awarded in regional competitions, regardless of the number of contestants. This applies to both quartet and chorus contests. It does not apply to the small and midsize chorus awards.

CHORUS DIVISIONS (A) AND (AA): In order to avoid confusion, the words “small” (Division A) and “midsize” (Division AA) will be used in all printed materials, and especially in the announcements of awards, and engraved on trophies.

MIDSIZE (AA) AND SMALL (A) CHORUS AWARD ELIGIBILITY: Just a reminder that the number for determining eligibility for this award includes all performers on stage at any given time, not including the director(s). The number turned in at the directors’ briefing is the final number used by the panel secretary when determining which choruses meet the midsize and small size category criteria. **The eligibility criteria is as follows:**

- Small Chorus (A) may have 15 - 30 competing members on stage.
- Midsize Chorus (AA) may have 31 – 60 competing members on stage.
- Large Choruses are 61 or more competing members on stage.

Award certificates will be provided by Sweet Adelines International to the first, second and third place choruses in both Small and Midsize divisions. As in the past, the region will purchase medals for the first, second, third, fourth and fifth place choruses. The region will also present first place, second place and third place Small Chorus (Division A) medals and first place, second place and third place Midsize Chorus (Division AA) medals.

PROPS: Starting in 2008 Competition season, there has been a revision to the Competition Handbook, Section III, Penalties, paragraph 3. Please refer to your handbook for the changes regarding the use of props.

SCORING: In the event of a tie in total score, between two or more contestants, the contestant receiving the highest total score in the Sound category is awarded the higher placement.

ALTERNATE QUARTET AT INTERNATIONAL: Effective the 2008 regional competition season, an additional invitation to compete will be offered should the first place quartet withdraw or elect not to compete at International. If the quartet placing first in regional competitions chooses to withdraw from the International Competitions prior to July 1, the second place quartet will be invited to compete. If the second place quartet has already qualified as a wildcard or withdraws, this invitation will not be extended to any other placement.

ADDITIONAL QUARTETS APPROVED FOR INTERNATIONAL: The competition policy allows quartets placing 2 through 15 in the International Quartet Competition to be given a “bye” and allowed to compete at the subsequent year’s International Semifinals competition without re-qualifying at the regional level, and the number of wild cards is 10. In the event any eligible quartet withdraws or elects not to compete in the International Quartet Semifinals, additional wild card quartets will be invited as alternates.

WILD CARD CHORUSES APPROVED FOR INTERNATIONAL COMPETITIONS: Competition policy has been revised to allow for wild card choruses at International Competition. Eligibility for competing as a wild card chorus is limited to the five highest scoring second-place regional choruses.

ALTERNATE CHORUS AT INTERNATIONAL: The second-place chorus in a regional competition will be invited to compete in the International Competition if the first-place chorus in that region is unable or chooses not to compete in the International Competition for which it qualifies.

SCORES ON-LINE: International continues to post on-line all medalists and their scores, including midsize chorus, small chorus and most improved chorus winners. The Sweet Adeline webpage address is: (www.sweetadelineintl.org).

HARMONY CLASSIC CUT-OFF DATES: Announcements for participants in Harmony Classic and for the wild card pools will be made after all regional contests for the season are completed by the 3rd week of May.

RISER SET-UP: We will be using the standard riser configuration with the inverted center section (11 sections) as well as the alternate configuration without the inverted center section (7 sections). Be sure to make your choice on the Competition Entry Form you send to International.

CURTAIN: There will be no curtain used for the competition. There will be black side drapes on the stage and choruses will have a black backdrop behind them while singing. Quartets will have a draping behind them to form a shell. Contestants will be notified when the color has been determined.

REHEARSAL ROOMS: To be guaranteed a rehearsal room, you must have a meal function at OPCC, (see pages 4 & 5 of this booklet for instructions). Meals can be booked through Sherry Anderson sherrybari@yahoo.com or 816-390-2836. Rehearsal room assignments will be finalized through Sue Peckham, CRC and Linda Smith, Events Coordinator.

PLEASE NOTE: We have been asked by the Convention Center to notify everyone that moving the Water Coolers is not allowed. Not only could people get hurt, the water coolers could get broken and the Region would be responsible for replacing it. If you need more water, just let the Convention Center know and they will be happy to fill it. It will cost \$10.00 plus tax.

SHOW OF CHAMPIONS PARTY: This will be held on Saturday evening at 8:00 P.M. in Ballroom C of the Overland Park Convention Center. It will be a party atmosphere again this year, with Cabaret style seating, at rounds, and there will be hors d'oeuvres included in the ticket price and a cash bar. The program will consist of new and exciting things as well as hearing all our award winners again. More details will be coming from the RMT soon.

SPECIAL NOTES FROM VICKI ELLIS, CC

To help you plan for the upcoming Region #7 Competition on April 8-10, 2010, here is some information about the stage and riser setup for the Overland Park Convention Center in Overland Park, Kansas. The Convention Center is actually attached to the Sheraton Hotel so you do not need to be out in the weather between buildings.

Dressing and Warm-up: ALL quartet contestants will dress and warm up at our hotel, the Sheraton, Overland Park. For choruses, if you have booked a meal with the OPCC then you should have that space for warm-up prior to contest. Otherwise, you will be assigned an area for last minute warm-up. These arrangements will be finalized by Sue Peckham, CRC and Linda Smith, EVC.

Stage / Curtain / Backdrop: There is NO front curtain for the choruses but we will provide draping behind the quartets. The stage is approximately 56 feet wide by 32 feet deep. There will be a full-length black drape BEHIND the chorus risers and an 8-10 ft. high black drape on stage right to "hide" competitors from the sight of the audience while they are preparing to get on stage.

Entering / Exiting the Stage: *Quartets* will have draping behind you to provide a nice backdrop for you (and black drapes to hide the risers). You will come on from stage right and exit stage left. You will be able to go directly into the auditorium from the stage left if you wish or exit outside of the ballroom to greet your 'fans' & family before re-entering the ballroom. Keep in mind that you must be seated when the emcee asks or please remain outside the closed doors. *(Please be seated in the nearest empty seat.)*

If there should be any case of emergency, ushers are to be given a person's name that needs to be contacted. Every effort will be made to find that person or an announcement will be made by the emcee At Intermission ONLY! If you expect a possible emergency, please leave instructions for how you can be reached by your chorus president/team leader, director or designated person. No one will be allowed in the auditorium without an All Events or Single Event Ticket, for any reason.

Chorus contestants will enter stage right and exit stage left as usual. Upon exiting, you will be going directly into a hallway just outside of the auditorium from the stage as the next chorus begins to take the risers. You may retrieve your personal belongings in that area. Keep in mind that you must be seated whenever the emcee asks or please remain outside the closed doors. *(Please be seated in the nearest empty seat.)*

Briefing: Quartets. We strongly encourage all quartets to check in to your hotel rooms at the Sheraton Hotel on **Thursday** so that you may be prepared for the Chorus & Quartet Sound Checks and Briefing, which will begin on **Friday at 9:45 A.M. at the Overland Park Convention Center, Ballroom C.** We really need all quartets to be on hand to help with the Chorus sound checks, which will be handled first at 10:00 AM. Once the Panel Chair is happy with the chorus sound checks, we will immediately set up the quartet draping and do the quartet sound check. Once that is to the Panel Chair's satisfaction, the quartet briefing will begin. Immediately following the briefing, you may view the stage. In order of appearance, each quartet will be given approximately one (1) minute to have a chance to walk onto the stage, take a pitch and sing a short intro or tag ONLY and then exit the stage.

Briefing: Chorus Directors will be held **Friday at 11:00 A.M. at the Overland Park Convention Center in Ballroom-C.** If you want to see the stage prior to contest as it will be on Saturday, you will need to come early and watch and listen to the Chorus sound checks and inspection by the Panel Chair at 10:00 AM. You may also view the stage after the briefing, but the stage will be set for the Quartet contest. Please remember that placement of risers will change as we will be offering alternate and standard riser configuration. We will do a sound check with the Panel Chair for both configurations. If all sound checks go quickly, the Directors briefing may start earlier, so please do not wait until the last minute to arrive, this way I can proceed with your briefing and we can all be done and on with our many other obligations and jobs for the day.

List of Competing Chorus Members: Bring your list of competing members and List of Competing Members Verification Form in duplicate to the Directors Briefing. You should have received these forms via email or in a mailing from International. They are NOT included in this packet. If you do not receive these forms from International or are unsure, please contact me before contest weekend arrives. This list is used to determine which choruses are eligible for the Division A and Division AA awards. It is very important that you bring two copies of the Verification Form with all information filled in and the appropriate signatures with you to the briefing.

Quartets & Choruses will find in this handbook an **ORDER OF SONGS & SONG TITLES FORM** to fill in what songs you will be singing and in what order, (i.e. Up-tune/Ballad or Ballad/Up-tune). As requested on the form, please include the arranger information also. This year I am requesting that this form be filled out and sent back to me via email by March 25, 2010. Please DO NOT wait until the briefing to make this decision or to get the information to me. I really would like to have it before I arrive in Overland Park on competition week. This will enable me to get some paperwork completed before I arrive in Overland Park. (Thanks!)

Photographs: Quartet photos will be taken at the Sheraton Hotel, prior to walking over to the Convention Center. Photo order forms are provided in this packet. These forms need to be ready, with your check, and given directly to the photographer's assistant at your photo session.

Chorus photos will be taken in the Leatherwood Ballroom, lower level of the Sheraton Hotel prior to your performance and will be a part of the traffic pattern. But please bring your order form and check to the Chorus Briefing.

Riser Configuration: We will be offering the alternate riser configuration option again this year. The drawing for Order of Appearance by International Headquarters will do two separate drawings for Region 7, i.e. first for those who have indicated they want Alternate (smaller without inverted section) configuration and second, for the rest of the choruses. Risers will have a 4th step with safety rails attached to the back step. The standard riser configuration will be set with the inverted center, eleven (11) sections of 4-foot risers accommodating 90 – 110 plus chorus members. The alternate configuration risers will have seven (7) sections of 4-foot risers with NO inverted section to accommodate small choruses with up to 70 chorus members.

Curtain: Once again, a reminder, there is NO curtain so you will want to keep that in mind when practicing getting on and off the stage. This entrance/exit is not judged, but you may find it important simply to appear organized in your first appearance to the audience (and the judges).

Remember, CDs are not being provided this year, per an International option. And at this time, there is no plans to have them available this year even for a fee.

We are providing you with a DVD at no cost. Extra copies of your DVD may be ordered from our Videographer, Jaimie Charlton. His contact information will be with the DVD and he will be sending those additional copies to you later. Prices are as follows:

Additional contestant video recordings:
Ordered before or during the event. --- \$10.00 each*
Ordered after the event. -----\$15.00 each*
* plus packaging & shipping costs:
1-2 DVDs shipping is \$4.00
3-4 DVDs shipping is \$8.00.

Delivery will be within two weeks from the end of the competition.

Please note that there is a charge 8.025% tax on orders shipped within Kansas.

Information will be given on the Region 7 website to order additional copies before contest weekend. Or please see Jaimie Charlton before or after contest sessions the week of the Regional Convention.

Drawing for Order of Appearance: This will be held at International and will be available on the Sweet Adeline website by about February 15, 2010. Shortly afterward you will receive your Traffic Pattern from me by Email. This advises you of photo time and on-stage time.

I hope that your competition plans are progressing smoothly. Please note upcoming deadlines for All Events and Hotel. Don't hesitate to contact me if you have any questions. I will also be available to talk to at the Winter Educational Symposium in Topeka, January 29-30, 2010.

I'll be seeing you backstage in April!

In Harmony,

Vicki Ellis, CC

2010 HOUSING, ALL EVENTS PASS & MEAL INFORMATION

Please use the forms you are provided for requesting ROOMS and ALL EVENTS PASSES. Other forms will be returned. Room reservations should only be made using the FINAL ROOM LIST, and ALL EVENTS PASSES should only be ordered using the ALL EVENTS PASS ORDER FORM and the ALL EVENTS PASS LIST. **Submit lists by email.** Copy the lists as needed.

ROOMS: Following are the per night room rates for 2010 to help you calculate charges. Rates include all taxes.

Type of Room	Cost
Single (1king bed/1person)	\$144.49
King Double (1king/2 persons)	\$144.49
Queen Double (2 queen beds/2 persons) *	\$144.49
Triple (2 queen beds/3 persons)	\$144.49
Quad (2 queen beds/4 persons)	\$144.49
Hospitality Suite **	\$237.71
Junior Suite ***	\$261.02

* These rooms will be assigned to 2 people only if any remain after all the quad room requests are filled. If not, a King Double will be assigned to 2 persons.

** A large, open room with a meeting table and chairs on one side, plus a TV and loveseat-sized sofa sleeper that sleeps one. This suite will accommodate 25 people on a flow basis.

** * A sleeping room with 1 king bed that sleeps 2 people plus a connecting, large living room with TV and a loveseat-sized sofa sleeper that sleeps one.

When requesting rooms, please be aware of the following:

***Adjoining** means the rooms are on the same floor and/or next door to each other, but there is NO DOOR THAT OPENS BETWEEN THE TWO ROOMS.

***Connecting** means the rooms are next door to each other WITH A DOOR THAT OPENS BETWEEN THE TWO ROOMS.

***There are NO connecting rooms in the hotel with 2 queen beds in each room. Only the 1 king bed rooms connect to the 2 queen bed rooms.**

* There are 4 Hospitality Suites and 13 Junior Suites.

* Suite requests will be filled on a first-come, first-served basis. If more suites are requested than available, your chapter housing contact will be notified.

* A room with 2 queen beds connects to the Hospitality Suites and will be billed in addition to the suite price.

* A rollaway bed can be rented for \$25 for the entire convention but can only be put in a king bed room.

* The hotel has a limited number of refrigerators that can be rented for \$15 for the entire convention and put in any room.

* The hotel will make every attempt to fill all room requests from the same chorus on one floor.

* Special room requests (ex. adjoining rooms, connecting rooms, suites, etc.) will be accommodated UPON AVAILABILITY.

* Room assignments may need to be changed at the last minute due to unforeseen circumstances, such as the current room occupant is ill or decides to remain in the room additional nights. The hotel is legally required to allow those occupants to remain in the room rather than moving them.

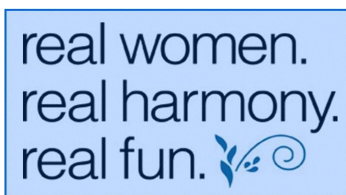
ROOM KEYS: Room keys will be distributed at the Registration Table located off the lobby at the top of the hotel escalator. Do NOT ask for keys at the Sheraton Hotel front desk. Regular Hotel check-in is 4 p.m. and check-out is Noon.

ALL EVENTS PASSES: \$55 each; \$20 each for Single Events tickets (Quartet Contest, Chorus Contest or Show of Champions). Individual All Events Tickets will be available for purchase on Friday only. Single Events tickets can be purchased both Friday and Saturday. **Please note: Any event tickets sold on site will be subject to Kansas Sales tax (7.525%)**

MEALS: You are responsible for making arrangements for your meals directly with Sherry Anderson C: 816-390-2836
E-Mail: sherrybari@yahoo.com

QUARTET INFORMATION FORMS should be completed for each competing quartet from your chorus and returned with housing forms by **FEBRUARY 23, 2010**.

Please be aware that ALL OF OVERLAND PARK IS NON-SMOKING NOW! So obviously, all of the hotel rooms are non-smoking, as well as the **entire Convention Complex**.



2010 REGION 7 CONVENTION ALL EVENTS PASS ORDER FORM

Due Date: March 3, 2010

Return to: Donna Keyser
mdtreeh@cox.net

Competition Dates: April 9 - 10, 2010

Headquarters: Sheraton Overland Park Hotel
6100 College Boulevard
Overland Park, KS 66211
(913) 234-2100

Every Sweet Adeline attending the competition, including members of the Assistance Chorus, must present an All Events Pass even if attending only one event. All Events Passes can also be purchased for guests and bus drivers. Passes are \$55 each and are transferable, but not refundable.

Please complete the attached listing, in alphabetical order, on the form that has been provided to you by e-mail, of the names of everyone you are purchasing an All Events Pass for. The list must be sent by e-mail and followed up with **payment in full** and sent to Donna Keyser, 7613 W. 149th Street, Overland Park, KS 66223, by March 3, 2010. Make your check payable to "Region 7, Sweet Adelines."

Individual All Event Tickets will be available for purchase by non-competing chorus members and the general public only on Friday of the annual Regional Convention.

Single event tickets may be purchased on Friday or Saturday of the convention at a cost of \$20 for each event (Quartet Contest, Chorus Contest, or the Show of Champions).

Please note: Any event tickets sold on site will be subject to Kansas Sales tax (7.525%)

Tickets may be purchased just outside the doors to the auditorium.

Please contact me if you have any questions.

Donna Keyser, Co-ACL

Attachment: All Events Pass List

Chapter Name: _____		Price		Amount Due
Number of All Events Passes	X	\$55	=	_____

**2010 REGION 7 CONVENTION
FINAL HOUSING RESERVATION FORM
(submitted by e-mail only)**

Response Due: February 23, 2010

Competition Dates: April 9 - 10, 2010

Return to: Jill Vanderpool
jilla@stjoelive.com

Headquarters: Sheraton Overland Park Hotel
6100 College Boulevard
Overland Park, KS 66211
(913) 234-2100

CHAPTER NAME: _____

HOUSING CONTACT:

Name _____ Phone _____
Address _____
E-Mail _____

Prices include all taxes.

Type of Room	Cost	# of Rooms	Deposit Amount
Single (1 king bed/1 person)	\$144.49 X	_____ =	_____
King Double (1 king/2 persons)	\$144.49 X	_____ =	_____
*Queen Double (2 queens/2 persons)	\$144.49 X	_____ =	_____
Triple (2 queen beds/3 persons)	\$144.49 X	_____ =	_____
Quad (2 queens/4 persons)	\$144.49 X	_____ =	_____
**Hospitality Suite	\$237.71 X	_____ =	_____
***Junior Suite	\$261.02 X	_____ =	_____
		TOTAL =	_____


- * These rooms will be assigned to 2 people only if any remain after all the quad room requests are filled; if not available, a King Double will be assigned.
- ** A large, open room with a meeting table and chairs on one side, plus a TV and loveseat-sized sofa sleeper that sleeps 1; this suite will accommodate 25 people on a flow basis.
- *** A sleeping room with 1 king bed that sleeps 2 people plus a connecting, large living room with TV and a loveseat-sized sofa sleeper that sleeps 1.

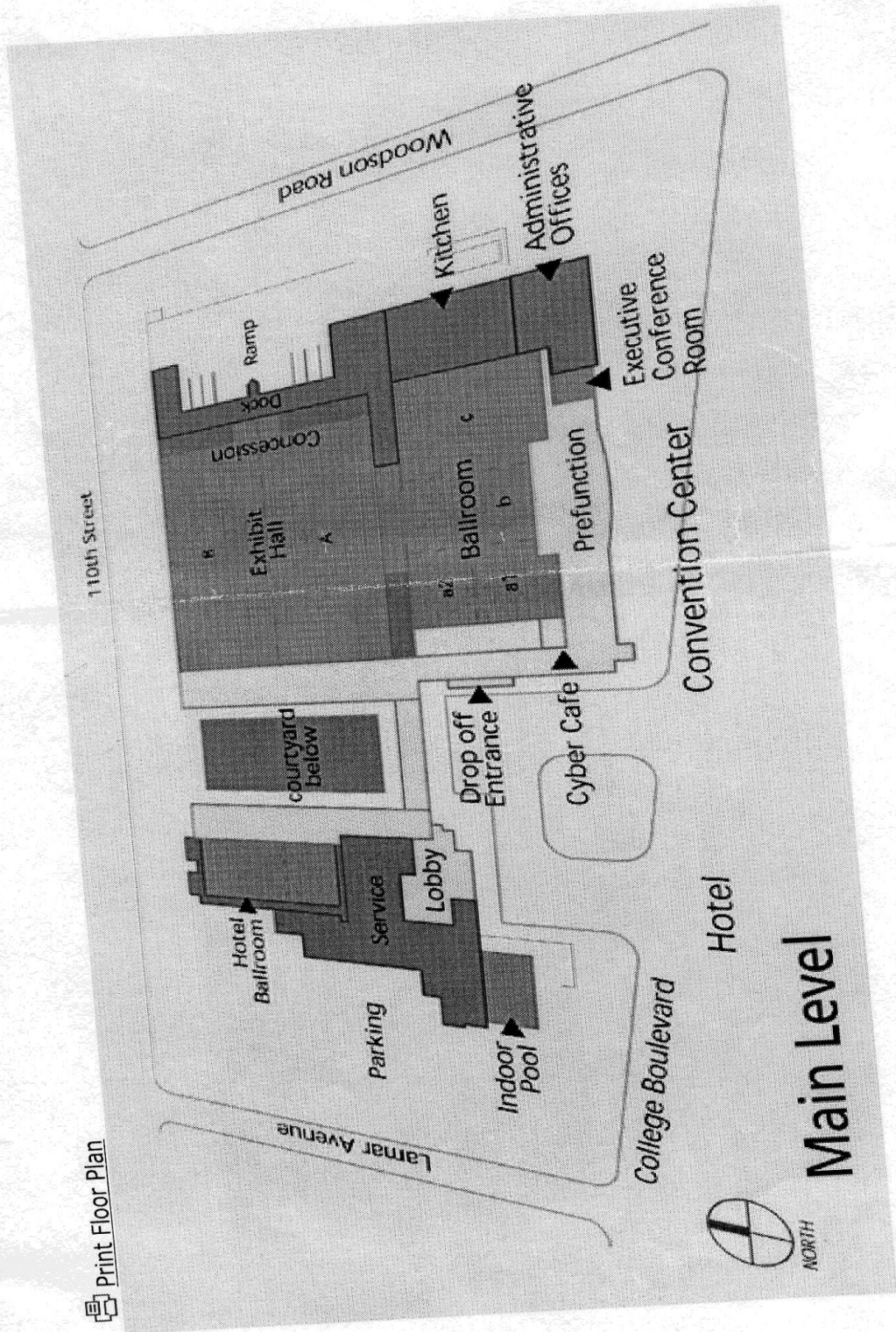
Please return the attached room and quartet lists to me **BY-EMAIL** by February 23, 2010. No deposit is due at that time. No room changes can be made after March 9, 2010 and you will be charged for all rooms requested as of that date. **INVOICES WILL BE EMAILED TO CHORUSES FROM THE ACCOUNTING DEPARTMENT AT THE SHERATON.** Full payment for all rooms is due directly to the Sheraton Hotel by March 23, 2010. Send a copy of your invoice with your check payable to "Sheraton Overland Park Hotel." Room keys will be distributed at the Registration Table located off the lobby at the top of the hotel escalator. Do NOT ask for keys at the Sheraton Hotel front desk. Hotel check-in is 4pm and check-out is Noon.

Jill Vanderpool and Sherry Anderson
Co- Housing Chairs

OVERLAND PARK CONVENTION CENTER SCHEMATIC DRAWING

Overland Park Convention Center

 Print Floor Plan



STANDARD CHORUS CONFIGURATION

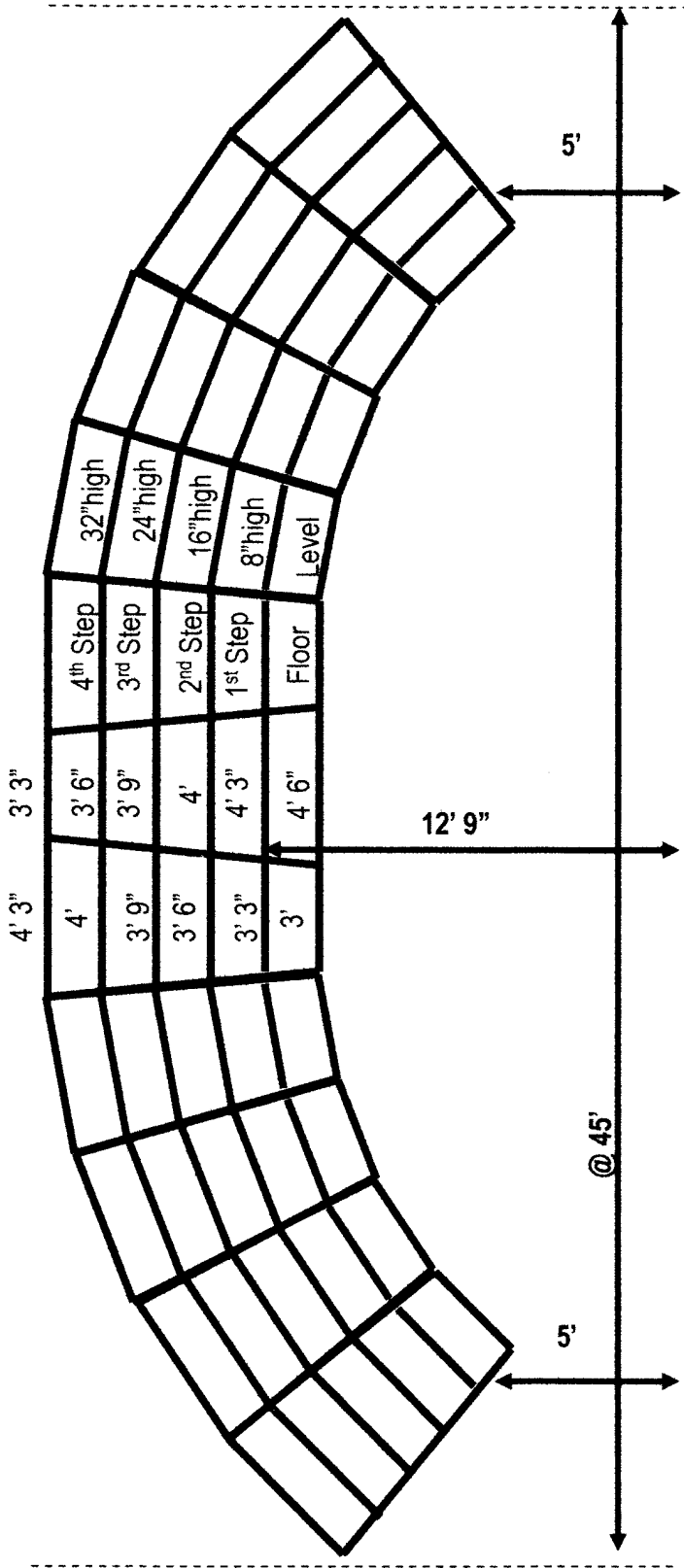


Diagram for 11 - 4' sections of 18" choral risers using (1) one reverse (inverted) section, and including 4th step and floor

Maximum distance between front edge of risers and curtain is 5', this can be reduced to 3' to prevent loss of sound.

11 sections accommodates 90 – 110 chorus members.

STANDARD
RISER CONFIGURATION

ALTERNATE CHORUS CONFIGURATION

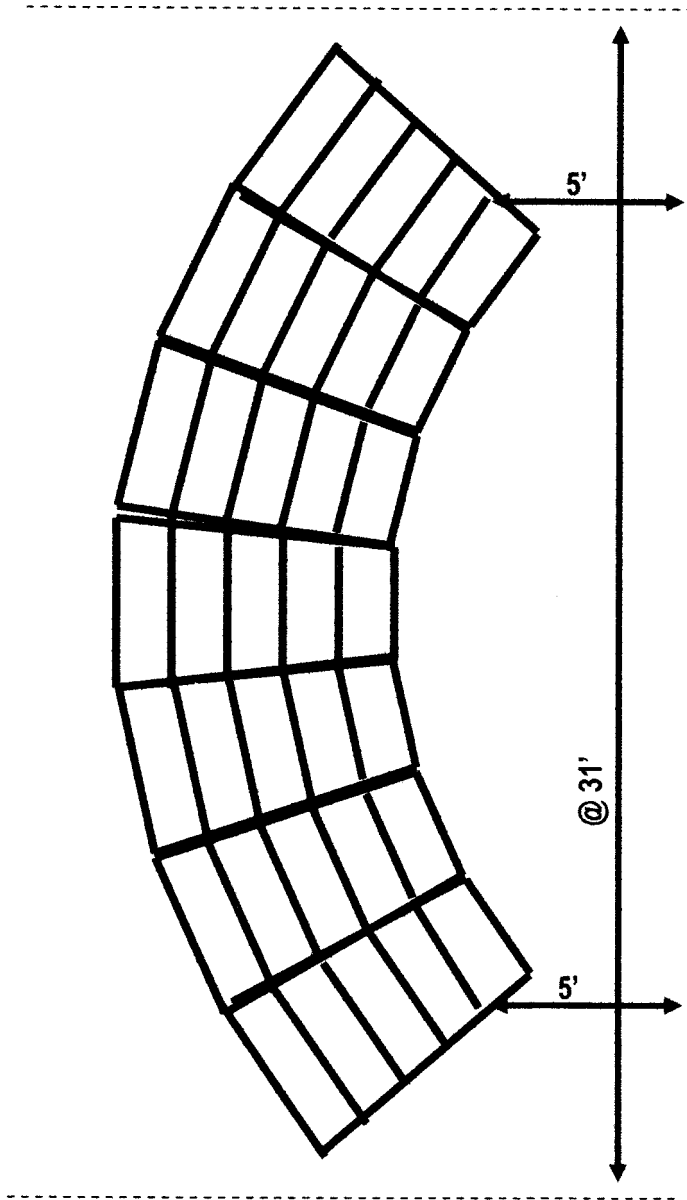


Diagram for 7 - 4' sections of 18" choral risers WITHOUT reverse (inverted) section, and including 4th step and floor.

Maximum distance between front edge of risers and curtain is 5', this can be reduced to 3' to prevent loss of sound.

7 sections accommodates 50-70 chorus members.

ALTERNATE
RISER CONFIGURATION

PHOTO ORDER FORMS FOR CHORUSES AND QUARTETS

Jon B. Petersen

Photography, Inc.

628 E. 3rd St. – Tulsa, OK 74120

(918) 585 2509

jbpphoto@sbcglobal.net

PRICES BELOW APPLY AT TIME OF COMPETITION ONLY

Date _____ Region _____

Quartet or Chorus Name _____

Mail photographs to: (please print or type) E-mail address _____

Name _____

Address _____ Day phone (_____) _____

City _____ State _____ Zip _____

Quantity	Description	Unit price	Total
_____	5x7 Color	\$12.00 each	_____
_____	8x10 Color	\$15.00 each	_____
_____	11x14 Color	\$17.00 each	_____
_____	8x16 Color (chorus only)	\$20.00 each	_____
_____	8-2x3 Color (\$5.00 each) (minimum order is 8, additional 2x3's are \$5.00 each)	\$40.00 each	_____
_____	8x10 B/W	\$15.00 each	_____
	Quartet Postage	\$8.00	_____
	Chorus Postage	\$12.00	_____
TOTAL AMOUNT OF ORDER			\$ _____

QUARTET ORDER FORM AND CHECK TO BE COMPLETED AND GIVEN TO PHOTOGRAPHER WHEN PHOTO IS TAKEN.

CHORUS ORDER FORM AND CHECK TO BE TURNED IN AT CHORUS BRIEFING AND THEN WILL BE PASSED ON TO PHOTOGRAPHER.

No C.O.D.

PLEASE PROVIDE A BRIEF DESCRIPTION OF COSTUME:

ORDER OF SONGS & SONG TITLES FORM

*Please send to Vicki Ellis via email at sngtenor1@yahoo.com
by Wednesday, March 25, 2010*

Contestant #		
CHORUS or QUARTET NAME		
<i>Please Check One</i>	Up-tune / Ballad <input type="checkbox"/>	Ballad / Up-tune <input type="checkbox"/>
SONG #1 Title:		
Arranger(s)		
SONG #2 Title:		
Arranger(s)		